



Pierce County Soccer Referees Association

Board Meeting Minutes

1/31/2018

LOCATION: Poodle Dog Restaurant

Meeting Called to Order: 7:00pm

Attendance: Scott Webster, Cindy Moore, Pat Muir, Laci Moyer, Stan Bonnell, Larry Baughman, Colin Leech, Andy McDonald, Joe Tompkins, Cy Palmer, Caitlyn Olson

AGENDA

Special Meeting Agenda items

- 1) **Edited By-Law document distribution** – not completed yet, still in edit loop. Plan is to distribute at 2/12 meeting.
- 2) **Code of Ethics for new Board** – document initialed by Board members.
- 3) **Budget discussion/approval**

Budget presented with chart of accounts. Treasurer explained format. We are facing a loss of revenue due to WPFC moving to SKCSRA – approximately \$8,800/yr. The Board scoured the budget for areas to reduce spending. Discussions: non-adjustable line items (taxes, insurance, etc), billing fee percentage, reduction of Treasurer contracted fee, our current status of school fee collections (in good shape), how the budget allocations can be moved without board approval, club contracts (to assure predictable income flow). We are currently not funded for our yearly audit (~\$3K). The area of most flexibility is the Mentoring budget – there was no activity last year so perhaps we can start more slowly than we'd planned in order to reduce costs in this effort.

General observation/discussions:

- Note: we are a C Corp, a pass-thru, and have independent contractors whom we cannot feed. We can provide training but we can't require it (beyond the certification requirements.)
- Laci proposed that we could possibly use a different facility than the large ballroom at the Poodle Dog. Scott checked Franklin Pierce and the flexibility of use over holidays, late evenings, etc., would push us over the Poodle Dog cost. Current charges (negotiated by Board President Webster): \$25 per board room meeting, \$75 for larger recert room, \$200 for Ballroom
- Scott suggests we all review the Meeting Minutes from 2016 forward for perspective.

Club contract discussion: very few clubs have returned signed contracts, but it is early in the process. Included this year is significant flexibility: pay AR bonus or not, fees paid per game are no longer standardized so clubs are able to set their own fee schedule. We are reaching out to clubs and have had positive feedback (MRFC, FP). We all need to acknowledge that this is a vitally important year to PCSRA.

With discussion completed, Board Member McDonald made a **MOTION TO ADOPT THE BUDGET AS PROPOSED**. Motion was seconded by Board Member Tompkins. Vote:

AYE (11). NAY (0). Abstention (1). **2018 Budget adopted by Board.**

4) New Committees– Committee Chairs may appoint members and Board will vote to approve if necessary

Standing Finance Committee – Board Member Moyer appointed as Chair.

Social Media Committee – Specifically the social media connections. Board Member Moyer is willing to chair and hopes for contributions from Caitlyn Olson and Taylor Vance.

PCSA Committee – Board Member Palmer appointed as Chair.

Special Committee: Personal Services Contract committee. Pat Muir will Chair. Review documents, review payments and services we receive for it.

Special Committee: Club Contracts. Scott has visited clubs and he wants to make sure that the Clubs all agree to the terms of the contract. Board Member Leech will Chair.

Poodle Dog room rental rates (diligently negotiated by Scott):

Meeting Adjourned: 8:30pm